**INFORMATION NOTE**

on the Vth International scientific & practical conference

**«Actual Problems of Economics 2011»**

**National Academy of Management**

and scientific economic journal **«Actual Problems of Economics»**

present **the Vth International scientific & practical conference**

**«Actual Problems of Economics 2011»**

**(December, 9, 2011)**

For participation in the conference we call on the authors of the articles published in “APE” during 2001–2011 as well as on all the other interested individuals and organizations in various fields of economics and business. ***Conference sittings will be dedicated to a wide range of issues including in particular:***

- economic theory and history of economic thought;

- global economy and international economic relations;

- national economies’ development;

- enterprise economy, enterprise management;

- productive forces development, regional economy;

- nature resources management, environmental management;

- demography, labour economy, social economy & social policy;

- money, finance and credit;

- accounting, bookkeeping analysis and audit;

- statistics;

- mathematical methods, models and information technologies in economy.

**Conference premises:**

**National Academy of Management, vul. Vinnytska, 10, Kyiv, Ukraine.**

Applications for participation in the conference to be sent by **November, 27, 2011** to the Organizational Committee via email:

**-** **prokhorova@nam.kiev.ua** **;** **lena@nam.kiev.ua** **.**

**Forms of international participation:**

**Distance participation – 350 USD** for each coauthor of the article/report. Details on this form of participation are available upon request sent to email: prokhorova@nam.kiev.ua

**Personal (on-site) participation – 50 USD** for each participant/(co)author registered by the Organizational Committee. Participation fee includes conference sittings participation and follow-up publication of the article. Participation fee to be paid during the morning registration on the day of Conference by each participant personally. Accounting documents verifying the payment of pariticipation fee are available upon request on the same day.

**Accommodation** options recommended for the participants outside Ukraine are available upon request. Please, email: prokhorova@nam.kiev.ua. The Organizational Committee has no financial or administrative relation to any of the Kyiv hotels and bears no responsibility for the prices and services of accommodation provided, though there are several hotels which we would recommend taking into consideration our previous conference accommodation experience in Kyiv.

**Conference agenda** includes brief plenary meeting with further division into topical sittings (quantity and titles of topical sections will be known early December 2011 after all the participants have registered). Multimedia equipment will be available for all topical sections. Languages of sittings – Ukrainian, Russian, English.

If you need a personal conference invitation for business trip arrangements – please, email the Organizational Committee: prokhorova@nam.kiev.ua Please, indicate the format and the text of invitation preferred at your institution. Invitation letter will be emailed to your address as a pdf file.

**In your application form, please, indicate:**

- Your full name, title of your report/article;

- Full title of your position, full name of the institution/organization you are presenting;

- PhD in (…) if applicable

- Your contact information – office and home addresses, telephones, emails, web-sites (the Organizational Committee keeps all contact information strictly confidential)

- Indicate the form of your participation – personal (on-site) or distance.

For further publication of the articles all the participants are welcome to submit the full texts of the articles **during the registration on the day of the Conference or within 3 weeks after it**, following the standard criteria of APE:

- your full name, academic and scientific degrees, full title of your position and full name of the institution/organization you present; office and home addresses, your contact information, your key scientific interests;

- photo of the author(-s), passport or visa size;

- full title of the article, abstract (summary) of the article in 3-5 brief sentences, keywords to the article;

- the body of the article must include the following structural parts:1)determination of the problem studies in its relation to key scientific and practical tasks; 2) review of literature on the problem; 3) definition of the target problem for the analysis; 4) presentation of the research material, including methodology description and key results of the research; 5) conclusions and further studies prospectives;

- list of references, alphabetically, **no less than 10 sources;**

- article’s size – **12-18 ths. printing characters,** gaps including – see Word Statistics;

- only the most widely spread signs in mathematical formulas;

- all tables must be titled and numbered;

- all figures and graphs must be titled and numbered, having high resolution and high quality. Adding a figure to your article, please, keep in mind that the journal is black-and-white, so all figures submitted in colour will be different shades of grey only.

***If the article is oversized or submitted later than 3 weeks after the Conference day – the publication could be shifted to later issues of APE and will be charged additionally.***

The Editorial Board keeps the right for minor literary changes and shortening of the articles, saving the authors’ style and conclusions. The texts submitted can not be published in other academic journals.

***The Organizational Committee***

***Of the Vth International scientific & practical conference***

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